

Name of fee or Charge	Statutory/ Discretionary Charge	VAT Status 17/18	Charge excl. VAT 2016/17	VAT Amount 2016/17	Charging incl. VAT 2016/17	Charge excl. VAT 2017/18	VAT Amount 2017/18	Charging incl. VAT 2017/18
Legal and Democratic Services - Council House Sales - Copy of Insurance Policy	D	S	£ 45.50	£ 9.10	£ 54.60	£ 45.83	£ 9.17	£ 55.00
Legal and Democratic Services - Council House Sales - Copy of Landlord's Offer Notice - Full	D	S	£ 35.00	£ 7.00	£ 42.00	£ 35.00	£ 7.00	£ 42.00
Legal and Democratic Services - Council House Sales - Copy of Landlord's Offer Notice - Part	D	S	£ 14.05	£ 2.81	£ 16.86	£ 14.17	£ 2.83	£ 17.00
Legal and Democratic Services - Council House Sales - Copy of Service Charge Certificate	D	S	£ 30.20	£ 6.04	£ 36.24	£ 30.00	£ 6.00	£ 36.00
Legal and Democratic Services - Council House Sales - Document retrieval	D	S	£ 9.00	£ 1.80	£ 10.80	£ 9.00	£ 1.80	£ 10.80
Legal and Democratic Services - Council House Sales - Fee for Application to buy garage	D	S	£ 76.15	£ 15.23	£ 91.38	£ 75.83	£ 15.17	£ 91.00
Legal and Democratic Services - Council House Sales - Lease prints	D	O	£ 68.25	£ -	£ 68.25	£ 68.00	£ -	£ 68.00

Legal and Democratic Services - Council House Sales - Leasehold Enquiries - Maintenance and rent details, insurance etc.	D	O	£ 155.40	£ -	£ 155.40	£ 155.00	£ -	£ 155.00
Legal and Democratic Services - Council House Sales - Letter of Postponement concerning authorized words on properties with statutory discount charge	D	O	£ 66.70	£ -	£ 66.70	£ 67.00	£ -	£ 67.00
Legal and Democratic Services - Council House Sales - Ownership Changes Leaseholds Houses and Flats	D	O	£ 44.65	£ -	£ 44.65	£ 45.00	£ -	£ 45.00
Legal and Democratic Services - Council House Sales - Photocopying A3	D	S	£ 1.25	£ 0.25	£ 1.50	£ 1.25	£ 0.25	£ 1.50
Legal and Democratic Services - Council House Sales - Photocopying A4	D	S	£ 0.83	£ 0.17	£ 1.00	£ 0.83	£ 0.17	£ 1.00
Legal and Democratic Services - Council House Sales - Post and Packing	E	E	£ 3.00	£ -	£ 3.00	£ 3.00	£ -	£ 3.00
Legal and Democratic Services - Council House Sales - Stat charge discharge - discount 3 year period	D	O	£ 68.80	£ -	£ 68.80	£ 69.00	£ -	£ 69.00

Legal and Democratic Services - Council House Sales - Transfer of Equity approval and seal	D	O	£ 70.90	£ -	£ 70.90	£ 71.00	£ -	£ 71.00
Legal and Democratic Services - Council House Sales - Transfer prints	D	O	£ 42.55	£ -	£ 42.55	£ 43.00	£ -	£ 43.00
Legal and Democratic Services - Miscellaneous - Authorised Guarantee Agreement	D	O	£ 480.75	£ -	£ 480.75	£ 481.00	£ -	£ 481.00
Legal and Democratic Services - Miscellaneous - Commercial Lease Assignment	D	E	£ 648.90	£ -	£ 648.90	£ 649.00	£ -	£ 649.00
Legal and Democratic Services - Miscellaneous - Commercial Lease Grant (Complex)	D	E	£1,200 upwards (no maximum)	£ -	£1,200 upwards (no maximum)	£1,200 upwards (no maximum)	£ -	£1,200 upwards (no maximum)
Legal and Democratic Services - Miscellaneous - Commercial Lease Grant (Simple)	D	E	£ 703.00	£ -	£ 703.00	£ 740.00	£ -	£ 740.00
Legal and Democratic Services - Miscellaneous - Commercial Licences	D	E	£193.90- £713.80	£ -	£193.90- £713.80	£194-£714	£ -	£194- £714
Legal and Democratic Services - Miscellaneous - Copy of Lease	D	S	£ 90.10	£ 18.02	£ 108.12	£ 90.00	£ 18.00	£ 108.00
Legal and Democratic Services - Miscellaneous - Deed of Covenants	D	E	£ 451.55	£ -	£ 451.55	£ 452.00	£ -	£ 452.00

Legal and Democratic Services - Miscellaneous - Landlord Licence	D	O	£ 547.80	£ -	£ 547.80	£ 548.00	£ -	£ 548.00
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Section 278 (Complex)	D	O	No Set Maximum	£ -	No Set Maximum	£2,500 upwards (No set maximum)	£ -	£2,500 upwards (No set maximum)
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Deed of Variation	D	O	£ 555.90	£ -	£ 555.90	£1,000 upwards (No set maximum)	£ -	£1,000 upwards (No set maximum)
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Easements	D	O	£ 851.15	£ -	£ 851.15	£ 1,000.00	£ -	£ 1,000.00
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Rent Reviews	D	O	£217.4 - £286.60	£ -	£217.4 - £286.60	£220 - £350	£ -	£220 - £350
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Section 106 (Complex)	D	O	1750.00 upwards (no set maximum)	£ -	1750.00 upwards (no set maximum)	£2,500 upwards (no set maximum)	£ -	£2,500 upwards (no set maximum)
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Section 38 (Complex)	D	O	No Set Maximum	£ -	No Set Maximum	£2,500 upwards (No set maximum)	£ -	£2,500 upwards (No set maximum)

Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Surrenders	D	O	£ 555.90	£ -	£ 555.90	£ 600.00	£ -	£ 600.00
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Transfer of Open Space	D	O	£ 771.10	£ -	£ 771.10	£ 800.00	£ -	£ 800.00
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Verification of Proof of Life	D	O	£ 25.00	£ -	£ 25.00	£ 50.00	£ -	£ 50.00
Legal and Democratic Services - Miscellaneous - Legal Charge re drafting of document for:- Wayleave Agreement Democratic Services	D	O	£ 318.00	£ -	£ 318.00	£ 500.00	£ -	£ 500.00
Legal and Democratic Services - Miscellaneous - Licence of Alteration	D	O	£ 703.00	£ -	£ 703.00	£ 703.00	£ -	£ 703.00
Legal and Democratic Services - Miscellaneous - Licences to assign Leasehold Premises	D	O	£ 517.50	£ -	£ 517.50	£ 703.00	£ -	£ 703.00
Legal and Democratic Services - Miscellaneous - Notice of Assignment	D	O	£ 81.70	£ -	£ 81.70	£ 82.00	£ -	£ 82.00
Legal and Democratic Services - Miscellaneous - Notice of Charge	D	O	£ 81.70	£ -	£ 81.70	£ 82.00	£ -	£ 82.00

Legal and Democratic Services - Miscellaneous - Retrospective Consent	D	O	£ 119.50	£ -	£ 119.50	£ 120.00	£ -	£ 120.00
Legal and Democratic Services - Miscellaneous - Right to Buy Engrossment	D	O	£ 73.55	£ -	£ 73.55	£ 75.00	£ -	£ 75.00
Legal and Democratic Services - Miscellaneous - Sale of Garden Land/ Additional Land	D	E	£ 703.00	£ -	£ 703.00	£ 703.00	£ -	£ 703.00
Legal and Democratic Services - Miscellaneous - Sale of Land	D	E	If under £1,000 min charge £500, then incremental depending on value & complexity (no maximum)	£ -	If under £1,000 min charge £500, then incremental depending on value & complexity (no maximum)	If under £1,000 min charge £703 then incremental depending on value & complexity (no maximum)	£ -	If under £1,000 min charge £703 then incremental depending on value & complexity (no maximum)
Legal and Democratic Services - Miscellaneous - Shop Leases	D	O	£ 718.10	£ -	£ 718.10	£ 720.00	£ -	£ 720.00
Legal and Democratic Services - Register of Elections - Certificate of Residency, per elector, per year	D	E	£ 13.90	£ -	£ 13.90	£ 14.00	£ -	£ 14.00
Legal charge re drafting of document for:- Footpath/ Bridleway Creation or Diversion Agreement	S	O	New			£ 1,500.00	£ -	£ 1,500.00
Legal charge re drafting of document for:- Grazing Licence	S	O	£ 441.00	£ -	£ 441.00	£ 441.00	£ -	£ 441.00

Legal charge re drafting of document for:- Reg of Assign	S	O	£ 29.40	£ -	£ 29.40	£ 30.00	£ -	£ 30.00
Legal charge re drafting of document for:- Section 106 (Standard)	S	O	£ 1,000.00	£ -	£ 1,000.00	£ 1,750.00	£ -	£ 1,750.00
Legal charge re drafting of document for:- Section 111 Agreement (in addition to S106 fee)	S	O	New			£ 500.00	£ -	£ 500.00
Legal charge re drafting of document for:- Section 142 Licence	S	O	New			£ 250.00	£ -	£ 250.00
Legal charge re drafting of document for:- Section 278 (Standard)	S	O	£ 1,000.00	£ -	£ 1,000.00	£ 2,500.00	£ -	£ 2,500.00
Legal charge re drafting of document for:- Section 38 (Standard)	S	O	£ 1,000.00	£ -	£ 1,000.00	£ 2,500.00	£ -	£ 2,500.00
Legal charge re drafting of document for:- Section 50 Agreement	S	O	£ 650.00	£ -	£ 650.00	£ 650.00	£ -	£ 650.00
Legal charge re drafting of document for:- Stopping up/ Orders etc. under Highways Act	S	O	New			Estimate in circumstances of the case	£ -	Estimate in circumstances of the case
Legal charge re drafting of document for:- Street License	S	O	£ 307.65	£ -	£ 307.65	£ 310.00	£ -	£ 310.00

Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £750,000 to £1,500,000	D	E	New			£ 350.00	£ -	£ 350.00
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £1,500,000 to £2,500,000	D	E	New			£ 550.00	£ -	£ 550.00
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £100,000 to £250,000	D	E	New			£ 150.00	£ -	£ 150.00
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £2,500,000 to £5,000,000	D	E	New			£ 650.00	£ -	£ 650.00
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value £250,000 to £750,000	D	E	New			£ 250.00	£ -	£ 250.00



Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Contract Value exceeding £5,000,000	D	E	New			£ 850.00	£ -	£ 850.00
Legal Services - Contract & Procurement - Engrossment/ Sealing of Contract Fees - Discretionary/ No VAT - Variations/ Novations (where original contract value exceeds £250,000)	D	E	New			£ 150.00	£ -	£ 150.00
Photocopying:- Election expense returns (per side copied)	S	E	New			£ 0.20	£ -	£ 0.20
Sale of the edited register:- In data format, £20 *plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in it	S	E	New			£20 *+£1.50	£ -	£20 *+£1.50
Sale of the edited register:- In printed format, £10 *plus £5 for each 1,000 entries (or remaining part of 1,000 entries) in it	S	E	New			£10 *+£5	£ -	£10 *+£5
Sale of the full register and the notices of alteration:- In data format, £20 *plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries) in it	S	E	New			£20 *+£1.50	£ -	£20 *+£1.50

Sale of the full register and the notices of alteration:- In printed format, £10 *plus £5 for each 1,000 entries (or remaining part of 1,000 entries) in it	S	E	New			£10 *+£5	£ -	£10 *+£5
Sale of the list of overseas electors:- In data format, £20 *plus £5 for each 100 entries (or remaining part of 100 entries) in it	S	E	New			£20 *+£1.50	£ -	£20 *+£1.50
Sale of the list of overseas electors:- In printed format, £10 *plus £5 for each 100 entries (or remaining part of 100 entries) in it	S	E	New			£10 *+£5	£ -	£10 *+£5
The cost of a marked document (Register or Absent vote list):- Data copies is £10 *plus £1 per 1,000 entries or part thereof	S	E	New			£10 *+£1	£ -	£10 *+£1
The cost of a marked document (Register or Absent vote list):- Printed copies is £10 *plus £2 per 1,000 entries or part thereof	S	E	New			£10 *+£2	£ -	£10 *+£2